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MTIB Lead Finance Officer Recruitment – April 2022

Following restructuring and growth, MTIB now has an exciting new finance post to fill in our Management Team. We are looking for a dynamic individual who can grow with our organisation and develop into a Finance Manager in line with our succession planning. If you think that this could be you, we want to hear from you.

MTIB is a Charity and Social Enterprise, which employs, trains, develops and provides support for disabled and disadvantaged people to move closer to and into sustainable employment. The organisation was established in 1923 and over the years we have gained a reputation for delivering quality products and services to customers across South Wales. We directly employ people with disabilities within our Supported Business Manufacturing unit which supplies wooden frames, card and button components to the soft furnishings industry along with office furniture (re)manufacture. Additionally, our Employment & Training team delivers a range of employability contracts to support people into employment throughout South Wales.

In securing our new **JobSense** project, and in line with our future plans, MTIB have an exciting opportunity for a new staff member to join our Management Team to lead the finance team. As Lead Finance Officer, the successful candidate will become a key member of our motivated, skilled and dedicated Management Team, providing finance support to all departments.

The right candidate will have a 'can do' attitude, personal drive and the ability to work independently. We seek someone with skills and experience in finance who ideally have experience of European Funded projects and claims but who can also effectively improve our systems and processes. The post holder will work with and help to supervise a small team of finance / admin staff and is expected to demonstrate excellent communication skills.

MTIB offer an attractive package including a 36-hour working week, 25 days holidays plus 11 Bank Holidays per year and a company pension scheme in an inclusive work environment where we strive to offer an excellent work / life balance as well as career development opportunities. MTIB is a caring and supportive organisation, actively promoting and supporting health and wellbeing for all our staff, evidenced by our very low staff turnover. Our company core values are based around a Person Focused organisation with trust, teamwork, respect and commitment at the centre of all we do and we are a Disability Confident Leader organisation. MTIB welcome applicants from diverse backgrounds and those who disclose a disability are guaranteed an interview if they meet the minimum criteria for the post.

Salary: £26,000 - £30,000 depending on skills and experience.

You can apply by contacting Petra Kennedy via petrakennedy@mtib.co.uk / 01685 370072 for a full job description and person specification before sending us your CV and a covering letter (email) of no more than 3 pages, outlining your skills and experience (or transferrable skills) and how these match the job description and person specification.

Closing date for applications is 21st April 2022 at 5pm.

