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Production Supervisor

Additional Information

Main Functions

- Achieving factory production and financial targets by efficient management of staff and resources
- To liaise closely with all departments and customers to ensure that appropriate production planning is in place
- To ensure that all section employees are trained and competent in their respective work activities

Production Planning

- Work closely with the Production Coordinator and Manufacturing Manager, to ensure that production schedules are appropriately implemented and the planning of works orders are processed, meeting the delivery dates demanded by the customer
- To ensure that production schedules are monitored in order to meet customer requirements

Responsibilities

- To manage customer orders from start to finish, prioritising quality standards, client needs and efficiency
- To maintain the high standard of the MTIB brand of products and services, where we are recognised for reliability and quality in conjunction with the social ethos of the organisation

Person Specification

- A minimum of 3 years commercial experience in a similar role within a target driven environment
- Relevant qualification in Supervisory Management
- Must possess excellent interpersonal skills including good communication skills, authoritative leadership, as well as organisational and IT skills
- Must have a "hands on" approach, a positive "can do" attitude and be able to work independently and as part of a team

This appointment is subject to a Disclosure and Barring (DBS) check.

MTIB is an equal opportunities employer